

WHITE CLOUD COMMUNITY LIBRARY

BOARD OF DIRECTOR'S MEETING

May 21, 2026

MINUTES

Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:02 PM

1. Roll Call

Board Members Present: Judy Maike, Linda Trapp, Pat Ebenstein, Kathy Broome, Keri Collins, Pamela Chaffee, Mark Huff

Board Members Absent: Sue Redding

Also Present: Amy Stockwell, Director; Ron Phillips, Assistant Director

2. Agenda: Approval of agenda for the board meeting held on May 21, 2026 as amended.

Motion: Kathy Broome Seconded: Pat Ebenstein

Vote: Yes-All

Minutes: Approval of minutes from the board meeting held on April 16, 2026 as written.

Motion: Mark Huff Seconded: Kathy Broome

Vote: Yes- All

Financial Reports: At about 84% for revenue and 60% for expenditures. Endowment funds have been received. Summer reading program performers are beginning to have checks wrote out. Rocket Enterprise is the flag service.

Motion to accept financial documents as written:

Motion: Pat Ebenstein Seconded: Linda Trapp

Vote: Yes- All

Librarian's Report- Statistics are on the handout. We may stop reporting website visits, as they are magnitudes higher than they were last year, leading us to believe there is some issue with the tracking. Big L still hasn't gotten us an architectural print. We are weeks behind now and will not be able to stick to the original timeline. If they do not get us the print by Tuesday, we will reach out to Andrus Architecture. The new wifi extender

is installed and is working. It will easily cover the whole pavilion. The parking lot expansion is looking like a go. We are waiting on some paperwork from the county. A bid was received for the poured wall and removal of the existing wall and landscaping; it came from the contractor who replaced the wall and removed and replaced the sidewalk when Nancy was here; he also did the sidewalk re-vamp for the ALA grant last summer. Discussion ensued and Judy requested a bid from another contractor in town, Amy will reach out. The road commission will help us create a bid packet to send to contractors for the parking lot replacement. The wall would have to happen prior to the paving. The City stated that Williams will be repaved this summer and we would like to get ourselves paired with that project and hopefully save a little money while they are already in the area. The Oral History Kit has been assembled thanks to the LSTA grant. Funding for the LSTA Grant is provided in part by the Institute of Museum and Library Services through the Library of Michigan. The check from Gerber for the Maker Space has arrived and we will begin ordering soon. We have new meeting room chairs; they were ones that had belonged to the City of Newaygo. The Goodwill Project wants to partner with us on the pavilion for improvements. We sent 5-6 pages of different possible upgrades that they would be able to put their name on. We are looking forward to hearing back from them. Our L4029 has arrived. Our millage has rolled back at a much higher rate than Fremont Library, Amy sent an email requesting info to understand why this happened and got a rather vague response that didn't clear anything up.

NEW BUSINESS:

1. **Budget Review 2026/2027:** Yellow packet. Most items are similar to this current fiscal year. Wages were discussed at March meeting and this proposed budget reflects that amount. Budget hearing notice will be going into the Fremont Times Indicator. **Motion to send this budget to the Budget hearing on June 18th at 12:45pm.**

Motion: Mark Huff Seconded: Linda Trapp

Vote: Yes- All No- Abstained- Sue Redding

2. **Summer Mailing** – We received another quote for the summer mailing list. Through option 1, the quote was about \$3,200. Amy got in contact with Option 2, who does the School paper. They quoted us at around \$1,900 for an 8 page “newspaper”. It would come out to about \$.50 Per mailbox. **Motion to work with option 2 to send out summer newsletter.**

Motion: Pamela Chaffee Seconded: Kathy Broome

Vote: Yes- All

3.

OLD BUSINESS:

1. **Grants:** We were made aware of a renewable energy grant that we may apply to try and get solar on the pavilion.
2. **Building:** Carpet cleaning will probably be done this summer. The floor in the staff area badly needs stripping and waxed, but space is a hard issue. Hoping for a winter project. Summer lunches are taking up space everywhere we can fit them. We are looking at about 80 boxes of lunches before we start distributing. Lunches must be in a staff area at least 6 inches off the floor.
3. **Longevity:** - Pam hit 25 years in February, Amy will hit 25 in November, Ron at 8 in June, Angie at 9 in May and Lynette will get her first in August. This will be forwarded to the Personnel Committee to review. Possible forms of recognition included pins, one-time bonuses, sweets, and days off.

Public Comment: None

Board Comments: Linda Trapp and Pam Chaffee have been reappointed for another 4 year term. Mark Huff will be moving in June. Kathy pointed out that the study room isn't fully soundproof. There is a white noise machine, but most users don't utilize it; we will post a sign offering it.

Correspondence: None

Adjournment: Motion to adjourn at 1:45PM:

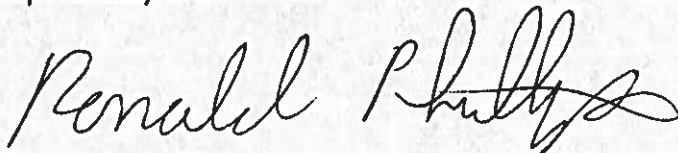
Motion: Pam

Seconded: Judy

Vote: Yes- All

No- Abstained- Absent- Sue Redding

Respectfully submitted

A handwritten signature in black ink, appearing to read "Ronald Phillips". The signature is fluid and cursive, with the first name "Ronald" written in a larger, more prominent script than the last name "Phillips".

Ronald Phillips

